

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 27

August 9, 2007

SUBJECT: IMPLEMENTATION OF THE TACTICAL OPERATIONS RESOURCE GUIDE

EFFECTIVE: IMMEDIATELY

PURPOSE: This Order establishes the Tactical Operations Resource Guide (Resource Guide). The Resource Guide was developed to provide guidance to Department personnel about use of force and tactical issues. The Resource Guide is intended to be a "living document" that will remain resident on the Department's Home Page in the Local Area Network (LAN). The Resource Guide will be a single source document depicting the Department's Use of Force policy and procedures, as well as its tactical operations. The Resource Guide will use available digital technology to hyperlink related documents together, as well as use digital imaging to provide a clearer understanding of the issues being presented.

Department personnel are encouraged to utilize the Resource Guide for field operations, reports, investigations, and adjudications of use of force incidents. A copy of the index is attached to this Order for reference.

PROCEDURE:

- I. TACTICAL OPERATIONS RESOURCE GUIDE - DEFINED.** The Resource Guide is an assemblage of current Department documents such as Department Manual Sections, Orders, Notices, Bulletins, and Consent Decree paragraphs that address use of force and tactical issues.

In the future, the Resource Guide will be amended in two ways: Use of Force Directives and Tactical Operations Bulletins.

Note: Training Division will continue to publish Training Bulletins. Training Bulletins will be used to provide information on mechanical issues such as cleaning firearms, clearing weapon malfunctions, etc..

A Use of Force Directive is a written directive from the Chief of Police, which will contain procedure and/or insight into use of force issues. Use of Force policy will continue to be placed into the Department Manual and may be reiterated in Use of Force Directives.

A Tactical Operations Bulletin is a written discussion about the tactical procedures approved by the Department. All Tactical Operations Bulletins will be reviewed and approved by the Chief of Police.

Note: Effective immediately, no Department entity, except the Chief of Police, may publish an Order, Notice, Bulletin, or Directive that establishes Use of Force policy, training, equipment, or tactics. All changes or enhancements to Department practices relative to use of force issues will be communicated to the Department through Use of Force Directives. Reminders about various use of force issues may be communicated via a Notice from the Chief of Staff, but will not be part of the Resource Guide.

- II. PUBLICATION OF USE OF FORCE DIRECTIVES.** All requests or suggestions for Use of Force Directives shall be forwarded to the Office of the Chief of Staff.

The Commanding Officer, Use of Force Review Division, Office of the Chief of Staff, shall coordinate the review of the proposal with the Use of Force Best Practices Committee and other entities within the Department, as appropriate. Upon approval from the Chief of Police, final direction will be forwarded to Planning and Research Division (PRD) for publication and inclusion to the Resource Guide.

- III. PUBLICATION OF TACTICAL OPERATIONS BULLETINS.** All requests or suggestions for Tactical Operations Bulletins shall be forwarded to the Office of Support Services.

The Commanding Officer, Training Division, shall coordinate the review of the proposal with the Tactics Training Review Committee (TTRC), and other entities within the Department, as appropriate. Upon approval from the Chief of Police, final direction will be forwarded to PRD for publication and inclusion to the Resource Guide.

- IV. PLANNING AND RESEARCH DIVISION'S RESPONSIBILITIES.** Planning and Research Division will be responsible for the publication of Use of Force Directives and Tactical Operations Bulletins. Planning and Research Division shall also be responsible for the retention of all research and related documents for historical purposes.

Additionally, PRD shall maintain the Resource Guide and provide other research not incorporated by Use of Force Review Division or Training Division.

AMENDMENTS: This Order adds section 1/240.10 to the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Use of Force Review Division, shall monitor compliance with this Order in accordance with Department Manual Section 0/080.30.

WILLIAM J. BRATTON
Chief of Police

DISTRIBUTION "D"